

8

DEPARTMENT: 101-413-321

VENDOR: DEALERS ELECTRICAL SUPPLY

PO # N/A

PO DATE:

INV DATE: 10/20/2021

APPROVAL REQUIRED DATE APPROVED:

EXPLANATION: LIGHTS PURCHASED WENT OVER A \$100.00 - BPO WAS REFERENCED



dealers electrical supply

400 N MAIN 903-872-1211
CORSIKANA TX 75110-4628 FAX 872-9753

PLEASE REMIT TO: P.O. BOX 2535
WACO, TX 76702-2535

*** ORIGINAL ***

Invoice

3362476-00

Invoice Date
Customer No.
Salesperson

10/28/21
RECEIVED
552898-0001
DAMON COOPER - - -
OCT 25 2021

S NAVARRO COUNTY
O
L
D

300 W THIRD AVE STE 4
CORSIKANA

TX 75110-4672

S NAVARRO COUNTY
H
I
P

300 W THIRD AVE STE 4
CORSIKANA

TX 75110

NAVARRO COUN
AUDITOR'S OFF

James

Whse	Type	Tax Code / Description		Customer PO.	Shipped Via	Inside Salesperson		
33	1	900 TEXAS TAX EX		314342	WILL CALL	ROBERT F BOWER		
Line	Quantity			Item	Description	Unit Price	U/M	Extension
	Ordered	Shipped	BO					
1	30	30		PF40T12CWSUPREALT	PHIL F40T12/CW SUPPREME AL 30P	3.350	E	100.50
Debit: <u>101-413-321</u> Desc: <u>Annex III - T12 High CRI Lamps</u> PO#: <u>NA</u> Invoice#: <u>3362476-00</u> Vendor#: <u>11658</u>						\$100.50		
						Discount (1.01)		
						OCT 28 2021		
						<i>James Hill</i>	NAVARRO COUNTY AUDITOR'S OFFICE	
IF PAID ON OR BEFORE >>> 11/10/21				YOU SAVE >>> (1.01)	TERMS: VENDOR 10TH PROX AND PAY ONLY >>>	99.49	Total Due >>>	100.50



NAVARRO COUNTY AUDITOR'S OFFICE

300 W 3rd Ave, Suite 4
Corsicana, Texas 75110
e-mail: auditor@navarrocounty.org

Natalie Robinson, First Assistant,
Kaye Martin, Assistant
Lisa Clay, Assistant
Patty Wells, Assistant
Jan Wise, Administrative Assistant

Terri Gillen, County Auditor Phone: (903) 654-3095 Fax: (903) 654-3097

INTEROFFICE MEMO

The attached item is being returned for the following reasons:

- Item incurred before purchase order issued
- Purchase order number is inconsistent with invoice
- Amount billed does not match the purchase order
- Vendor on purchase order does not match invoice
- Insufficient documentation to process payment
- Signature or date not present
- Budget Account Number (Line Item) is missing – Acct # _____
- Insufficient budget
- Payment Request inconsistent with County Policy
- Other _____

Please provide the additional documentation or explanation necessary to process this payment request.
This notice must remain attached to the payment request.

Additional explanation: Price Increase - BPO was referenced

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Christy
Signature

10-28-21
Date